Apply to HCC, the one pager!

- 1. Go to goapplytexas.org.
- 2. Select Create a free account. Pay attention to the instructions. You will have to wait for an emailed verification code. It will take a few minutes.
- 3. Start the application. There are four sections, About you, Household, Education and testing, and Activities and Achievements. Answer only required questions. They are noted with a red asterisk, *.

Once your profile is established you will get the Welcome to ApplyTexas screen. Click Find the right application. Answer **YES** to "are you in high school...?"

Select Dual credit

Answer the questions on citizenship. Answer honestly. Everyone is accepted.

Then click Start Core Questions.

Click Next to start "About you" section.

In **Contact** section, enter address and verify. (Your residential and permanent addresses will likely be the same. This mainly affects college students who are going to school in a different city than where they usually live.) Mailing address will likely be the same unless you use a PO Box or have your mail go somewhere else. Use your personal email address and phone number. Click Next.

In **Background** Section, if you do not have or know your Social Security Number, you can skip it. Answer questions about citizenship and residency honestly. Everyone is accepted. Click Next.

The Military status section can be skipped. Click Next.

Answer Foster care question. Click Next

The Language section can be skipped. Click Next.

The **Household** section is next. Click Next.

In **Parents and guardians**, complete the sections with an *. Pay attention to "Use a saved address" if it is the same. This can keep from re-entering the same information again. You do not need to answer income question. Click Next.

In the Emergency contact section, selecting "My emergency contact information is the same...," can also save you time if the information is the same. Click Next.

In the **Texas residency** section, answer the questions as accurately as possible. Everyone is accepted. Only answer questions with an *. You will not have to do the Residency Affidavit. Click Next.

Answer the questions in the **Family obligations** section. If you answer yes to any of the questions, you do not have to elaborate if you do not want to add more. Click Next.

Next is **Education and testing**. Select Milby as your high school. Enter June 1, and the year you expect to graduate as your expected graduation date. Select <u>NO</u> for GED. Click <u>Next</u>.

On **College history**, almost all of you will answer <u>No</u> on questions about college experience. (AP classes are not considered college classes.) For the two questions under "Future college/university plans" answer <u>Dual Credit</u> and <u>Earn</u> <u>credits for transfer</u>. Click <u>Next</u>.

On the Advanced certifications page, just click Next.

On the Entrance exams page, select <u>NO</u> for both questions. Click Next.

You are now in Activities and achievements. Click Next.

You will see a review of your Family obligations from the Household section. Click Next.

You are in Extracurriculars. Do not enter anything. Click Next.

You are in Volunteer activities. Do not enter anything. Click Next.

You are in Awards and honors. Do not enter anything. Click Next.

Great job! You will now move on to the application. Click Search for schools.

Type in "Houston Community College" or as much as you need of that for the school to show in the menu. Select <u>Houston Community College</u>.

Click <u>View details</u> in the Houston Community College Dual Credit Fall 2025 option. In the drag down menu, make sure that you select Dual Credit Fall 2025. Click <u>Start your application</u>.

You go to the Application overview. Click Next.

You will now Choose you major. EVERYONE CHOOSES THE SAME MAJOR. From the drop-down menu, scroll all the way to the bottom. Find **Undecided** and select **Undecided**. Click Next. You are now in School-required questions. We only respond to questions with an asterisk, *. We all answer the questions the same. We skip the questions we can skip. Select Felix Fraga for Home Campus. Select Freshman for Academic Level. Select No for Online Learning. Skip Household Occupants. Skip Household Income. Skip Native Language. Skip Employment Status. Skip Single Parent. Skip Full-time Homemaker. Skip Course Load. Skip AFDC Eligibility. Select Houston for School District. Select I do not consent for **Consent on Text Msgs and Calls** (or you will get texts and calls that do not apply to you). Select High School Counselor for How Did You Hear About HCC. Select start at HCC and transfer to a university for Educational Goal. Select No Military Service for Military Status. Select No for Veteran Benefits. Select No for Veteran Status. If you have been instructed to re-apply, you will enter you HCC ID number as the verification code in the **Re-Admission** section. If not, leave it blank. Skip Parenting Student. Enter your High School GPA for High School GPA. If you do not know it, enter 3.0. Select Yes for High School English. Select Yes for High School Math. Click Next. (If the Next button does not work, you may need to refresh the page and/or make sure you have answered everything with the red asterisk. *) You will be sent to Essays. You will not write an essay. Click Next. You are now at the **Review application** section. You do not need to do anything here. Click Next. In Terms and Conditions, check the two boxes then select, NO. Click Next. You are now at Payment instructions. Your fee is \$0. Skip down to the last two check boxes. Select the first and hit submit.

You can click to continue and see that your application has been successfully submitted. Look to make sure that it went through. Your previous application will show, so pay attention to date and that the application is for **Fall 2025**.

You are done! You will get an email from ApplyTexas right after you apply. Do not do anything they tell you to do. Within 24 to 48 hours, you will receive an email from HCC with you HCC ID number. Forward that email to Mr. Ellis at wellis@houstonisd.org.